



Military Brotherhood MMC Inc

SOP 5 – Rev 10 July 2011

Standard Operating Procedure (SOP)

5

Guidelines For Nominee Members

General

1. The Nominee (probationary) is someone who has served in either the Australian Defence Force or a Commonwealth Defence Force, or is a person without previous or current military service, who wishes to join the Club. The Nominee must be a permanent Australian Citizen.
2. A Nominee applying for Service Membership will be under probation for a minimum period of six (6) months, before the Executive and Service Membership reviews his/her performance and either grants or denies confirmation as a Service Member.
3. A Nominee applying for Sierra Squad Membership will be under probation for a minimum period of three (3) months, before the Executive and Service Membership reviews his/her performance and either grants or denies confirmation as a Sierra Squad Member.

Responsibilities

4. Nominees are to attend as many runs, events and functions as possible and be the first to arrive and last to leave where possible. This is to ensure that they:
 - a. meet and interact with all members; and
 - b. build a bond with all members.
5. Nominees will need to demonstrate their commitment and dedication to the development of the Club.
6. All Nominees have a responsibility to the Club as outlined in SOP 6 – Guidelines for Sierra Squad Members.



Military Brotherhood MMC Inc

SOP 5 – Rev 10 July 2011

7. The Sierra Squad Leader will be responsible to mentor and educate any Nominee in the Club SOPs and the protocols of the Club and other Motorcycle Clubs.

Voting Rights / Club Positions

8. During their probation period Nominees have **no voting rights and can not hold a position** within the Club.

Annual Fees

9. Nominees on confirmation are to pay the prescribed application fee of \$150.00 as a Service Member, or \$50 as a Sierra Squad Member (unless they are a spouse, partner or de facto of a Service member). Each Service Member and Sierra Squad Member (unless they are a spouse, partner or de facto of a Service Member) is also obliged to pay the \$10 per month fee towards the Sub Branch Building Fund.

Regalia

10. All Nominees wear the Club 'Sierra Squad' breast patch and AKA on their vest during their probation period. Nominees for Service Member status can append the DPCU or DPNU covering to the rear of their vest. **NO NOMINEE IS TO WEAR THE 'MILITARY BROTHERHOOD MMC' NUMBER PLATE UNTIL CONFIRMED.**

11. All regalia is to be returned if the nominee:

- a. resigns from the Club, or
- b. is voted out of the Club.

Breach of Rules

12. Nominees in breach of the rules of the Club, or who bring the Club into disrepute, or subject the Club or its members to outside criticism, will have their probation reassessed. Their probation period may be terminated by the Executive and Service Membership. Personal differences between Nominees are to be resolved privately, and if necessary, with the assistance of the Squad



Military Brotherhood MMC Inc

SOP 5 – Rev 10 July 2011

Leader.

Media / Public Relations (PR)

13. The only authorized members to speak to the Media or Public Relations matters is the President, Vice president or Secretary or a nominated fully patched Service Member who has been authorized by the Executive.

Dress Code

14. The required Dress Code for all Nominees is as per SOP 3 – CSODs.

15. All nominees will be required to introduce themselves formally to all members at the next General Meeting after joining. Annex A, 'Introduction Checklist', is to be issued to the nominee by the Sierra Squad Leader and used as a guide for their talk.

Reminders

16. **No Bike No Vest.** Nominees are to wear their vest only while riding or as a pillion passenger. The designated vehicle driver on a run may bring his/her vest.

17. All Nominees are responsible to secure their vest.

Nominee Checklist

18. A NOMINEE CHECKLIST to aid the development of the nominee is included at Annex B.



Military Brotherhood MMC Inc

SOP 5 – Rev 10 July 2011

ANNEX A TO
SOP 5

Introduction Checklist

(Introduction should not take more than 5 minutes)

Ser	Step	Use this area to write your notes
1	Introduce yourself by name and AKA	
2	Where is your residence located?	
3	What is your marital status, and do you have children?	
4	What work do you do?	
5	What do you ride and how long have you ridden?	
6	Have you belonged to any other motorcycle clubs?	
7	Have you served, in which branch, and for how long?	
8	Were you deployed overseas and to where?	
9	Why did you decide to join the Military Brotherhood MMC?	
10	Is there anything you can bring to the Club?	



Military Brotherhood MMC Inc

SOP 5 – Rev 10 July 2011

ANNEX B TO
SOP 5

NOMINEE CHECKLIST

This checklist is to assist Nominees in ensuring they conduct themselves correctly during their probation period.

Rule 1	COMMITMENT	Show commitment to the Club by attending the designated 'clubhouse' and scheduled events as much as possible. These attendances count when the Executive meets at the end of your 6 month probation period and votes.
Rule 2	MATESHIP	Ensure you greet all members with a handshake. Make a point of being seen, by moving around and greeting everyone. Try not to miss anyone. Take the time to talk to all members. This effort on your part counts towards getting to know you, while you are getting to know the membership. The same when you leave – shake hands with all to let them know you are leaving.
Rule 3	KNOWLEDGE	Make every effort to talk with members and question them about various aspects of the Club, how it operates, how other Clubs operate, and what to be wary of. Do not hesitate to ask the smallest question. You will learn much quicker by talking with everyone, not just the usual couple of friendly guys. Be prepared for some hard words at times. But balance these comments against other comments.
Rule 4	ATTITUDE	Never make the mistake of being larger than you are. Many members have done things that are bigger than you. You will get to know these when you get to know each member. DO NOT think just because you get on with someone, you will be voted in. The vote is 100% of the Service Members and you might be surprised who votes against you. Keep your attitude to yourself, and enjoy the company of new people. GET TO KNOW THEM AND THEY WILL GET TO KNOW YOU!
Rule 5	RESPECT	Ensure you maintain respect for those who are due it. As a Nominee, that means respect everyone in the Club. Play safe, and get to know everyone first before you shoot your mouth off. All Service Members have military service. If you are a Nominee going for Service Membership, respect will help you through. If you are a Nominee to be a Sierra



Military Brotherhood MMC Inc

SOP 5 – Rev 10 July 2011

		Squad Member, respect will get you 80% of the way. Remember, you have nothing to prove to anyone, except that you want to be a member of the Club.
Rule 6	FAMILIARITY	Get familiar with what the Club stands for, where it wants to go, and how you can help improve it. Nothing is set in concrete. Every member is a valued member. We all listen to each other, and so far it has worked great. Become familiar with our Constitution and SOPs. Find out who does what in the Club.
Rule 7	ORIENTATION	We are a family orientated Club. We like women and children joining our runs and overnights. We enjoy other Clubs and Clubs joining our runs. We follow the same policies as the Defence Department. We are open to having females as Service Members and Sierra Squad Members. Our orientation is aimed at being sociable. We are not a 1% MC Club. We do however respect their right to be 1%ers. But we make a point of minimal association with them. We do not want to draw the wrong crabs.
Rule 8	DEDICATION	We are dedicated to a 'brotherhood' of military and ex-military members and valued supporters. As such our three (4) main Stone Runs (compulsory runs) each year are ANZAC DAY (April), UN DAY Commemoration Service (October), our AGM (Dec) and the MB get-together once per year. If you miss one of these, start having a second thought about why you want to join us. As a Club, our one big chance at giving something back to the community is our UN DAY COMMEMORATION SERVICE. Our Club invented this, and a lot of external organisations now support us. We conduct this service!!! This belongs to us. No other MMC Club or other Club in Australia conducts this service.
Rule 9	PRIDE	No, not one of the seven deadly sins, but part of the attitude we need you to adopt – pride in your Club, the colours and the breast patch. Get to know what the colours represent, and where the design for the breast patch came from. When you become fully patched up, show your pride by wearing your vest everywhere you ride. You will be amazed at what the general public think when you explain the Club to them. Be mindful that your vest is our colours. If they start to look tacky, be prepared for some harsh words from the membership.
Rule 10	DONT FORGET THE OTHER NINE RULES	